

**TOWN OF JOHNSON SELECTBOARD
POLICY FOR INCLUSION OF BUDGET
APPROPRIATION LINE ITEMS FOR ORGANIZATIONS
AND SUBMISSION OF ARTICLES BY PETITION**

Community Service Organizations may request funding from Town voters in one of two ways; traditional submission of petitions as per requirements of state statutes for Articles to appear on the Town Annual Meeting Warning or by inclusion as line items in the Selectman's Annual Budget.

Beginning with the 2004 2005 Budget year, any organization which has received appropriations by submission of petitions may, at their option, submit a request to have their funds be included as a line item in the Selectman's Budget under the following Policy:

Policy for inclusion in Selectman's Budget

- 1) All requests must be made in writing no later than December 1st and accompanied by a letter or information describing the organization's purpose, purpose of funds requested and reason for funding request.
- 2) Any organization should be prepared to defend or explain their request at a Selectman's Meeting upon invitation of the Selectboard.
- 3) The Selectman, at their sole discretion, may include these requests as line items in their budget.
- 4) The Selectboard reserve the right to require submission of petitions in lieu of including them in their budgets. Any requests for an increase in funds which exceed the prior year's request may trigger this option.

Policy for Petitioning Articles for inclusion in Town Meeting Warning:

- 1) All petitions submitted for inclusion in the Annual Town Meeting Warning shall be accompanied by the requisite number of signatures of legal voters of the Town of Johnson and delivered to the Town Clerk in accordance with all statutory requirements.
- 2) The Town Clerk will verify the number of signatures and determine the validity of the signatures and the requisite number needed for valid petitions.
- 3) The Selectboard will review the petitions to determine their legality in accordance with state statute and case law and include all Articles determined legal on the Town Meeting Warning.

Johnson Selectboard,

Dated this 21st day of APRIL 2003

Eric T. Joyner _____

Barry Reed _____

Franklin Hayes _____

Attest: *Rosemary Audibert*
Rosemary Audibert, Town Clerk